

# Calhoun County Clerk and Register of Deeds

315 West Green Street, Marshall, Michigan 49068  
269-781-0718

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Anne B. Norlander  
Calhoun County Clerk and Register of Deeds

Toni A. Underwood  
Chief Deputy Clerk and Register of Deeds

## **Applying for a State of Michigan Marriage License**

The marriage laws in the State of Michigan are:

1. Both applicants must be at least 18 years of age at the time of application for the marriage license and must provide either a valid Drivers License or State Identification, and a Social Security Number. It is strongly recommended that both applicants apply in person.
2. **Michigan Residents** must apply for the marriage license in the county where they reside. The marriage license will be valid in any county in the State of Michigan.

**Out of State Residents** must apply in the county where the marriage ceremony is to be performed. The marriage license will be valid only in that county.

3. The marriage license is valid for a total of 33 days, including a 3-day waiting period. Notify the clerk at the time of application if you have a need to waive this 3-day waiting period. There is a \$15.00 fee for the 3-day waiver. **Please allow at least 45 minutes to 1 hour to process the marriage license.**
4. There is a **\$20.00** marriage license application fee for **Michigan Residents**. There is a **\$30.00 fee for Out of State Residents**. The fee is payable at the time of application.
5. The marriage license application can be completed at our offices located in the Calhoun County Building, 315 West Green Street, Marshall or in the Calhoun County Justice Center, 161 East Michigan Avenue, Battle Creek. Both offices are open from 8:00 a.m. – 5:00 p.m., Monday through Friday, excluding holidays. **We strongly recommend you arrive by 4:00 p.m. when applying for a marriage license.**
6. A civil ceremony can be performed by a District Court Magistrate in Battle Creek for a small fee. An appointment is required. Please call 269-969-6692 to schedule an appointment.

If you have any further questions, please contact our office in Marshall at 269-781-0718 or in Battle Creek at 269-969-6908.